

**MINUTES
BOARD OF ALDERMEN MEETING
THURSDAY, DECEMBER 21, 2017**

CALL TO ORDER. Mayor Luke Davis called the regular meeting of the Board of Aldermen to order at 6:05 PM on Thursday, December 21, 2017 at the Fremont Hills Country Club, 1953 Fremont Hills Drive, Fremont Hills, MO.

PLEDGE OF ALLEGIANCE. The pledge of allegiance was recited.

ROLL CALL. Jeanette Curtiss, City Clerk/Finance Officer called the roll—a quorum was present.

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| Luke Davis, Mayor | Present | | |
| Ann Littell Mills, Alderman Ward 1 | Present | Kevin Jansen, Alderman Ward 1 | Absent |
| Bud Addington, Alderman Ward 2 | Present | Kerry Nelson, Alderman Ward 2 | Present |
| Alisa Lowry, Alderman Ward 3 | Present | Randy West, Alderman Ward 3 | Present |

Guests Present: Resident, Ruth Benedett

City Officials Present: Scott Christensen, City Project Manager; Matt Growcock, City Attorney; and Jeanette Curtiss, City Clerk/Finance Officer

OPEN FLOOR TO VISITORS* No comments to come before the Board.

CONSENT AGENDA

Approval of November 16, 2017 Regular Meeting Minutes (Davis) A motion to approve the minutes as presented, with the spelling correction of Danny Gray’s name, was made by Kerry Nelson, with Randy West seconding the motion. The motion was unanimously approved—Ann Littell Mills abstained as she was absent from the November meeting.

Approval of Treasurer’s Report and Expenses To Be Paid (Curtiss) A motion to approve the Treasurer’s Report and expenses to be paid of \$22,563.26 from the general fund and \$27,021.60 from the sewer fund was made by Randy West, with Alisa Lowry seconding the motion. The motion was unanimously approved.

Resolution #204-2017 Amending 2017 Budget to Actual Expenses (Curtiss) A motion to approve Resolution #204-2017, amending the 2017 budget to actual expenses, was made by Alisa Lowry, with Ann Littell Mills seconding the motion. The motion was unanimously approved.

Resolution #205-2017 Adopting 2018 Budget (Curtiss) NetWatch will be out tomorrow to install the repaired DVR—we hope to have a bid from them by the January meeting on pulling

the camera footage when needed. Since the November meeting, a few changes were made to the 2018 budget—office furniture expense won't be realized until next year due to the common area remodeling schedule (sewer/\$2,500 and general funds/\$7,500), additional street lights (increased \$3,800) and additional sewer reserve funds needed of \$2,500. A motion to approve resolution #205-2017, adopting the 2018 budget with the noted changes was made by Ann Littell Mills, with Kerry Nelson seconding the motion. The motion was unanimously approved.

Bids For Mowing and Lawncare Maintenance (Curtiss) Scott Christensen and Jeanette Curtiss publicly opened bids for mowing and lawncare maintenance at 5:15 PM today. There were 6 companies who bid the project, with a total of 13 bid packets sent out. Due to the number of bids received, we will evaluate them and make a recommendation at the January meeting.

Street Loan Modification Agreement (Curtiss) This agreement is to change the payment due date from the 10th of the month to the 29th to better coincide with our meeting date. A motion to approve the modification agreement was made by Randy West, with Ann Littell Mills seconding the motion. The motion was unanimously approved. We will quite possibly pay this loan off in January, 2018.

REPORTS FROM COMMITTEES

Sewer

Pumps At Main WWTP and Cassidy Lift Station (Christensen) The Cassidy lift station is operating at about 30%--we have issues getting the pump out and will have to hire someone to get into the pit to get it loose—the pump is functioning—should be repaired in a couple weeks (have to coordinate getting pump loose with the repair). At the main plant we had a pump failure in one of the clarifiers—we had a spare pump on the shelf, but it didn't work (the impeller looked like it was improperly installed—JCI, the vendor, fixed it on Monday/rebuilt the pump—the old failed pump went back with them to evaluate the warranty--probably 20% warranty left). Rob Dyer wants to convert to a hydromatic pump--more economical (\$5,650 versus \$6,000). Ozark has replaced theirs to this type pump—there are local people to repair.

FHCC Pavilion Remodel/Sewer Connection Fee (Davis) The club will need to make a new connection to the sewer main for their pavilion as they can't connect to their existing lateral (plumbing is currently being installed, but they are not ready yet to connect to the main). The Board discussed the sewer connection fee since minimal facilities are being added to the system. Matt Growcock will review the ordinance. A motion to table the discussion for further review was made by Ann Littell Mills, with Alisa Lowry seconding the motion. The motion was unanimously approved.

Beautification

Welcome Banners (Christensen) Bass Print Solutions can make an aluminum composite material sign/banner with our logo on them and that will utilize the existing hardware.

Christensen will have them work up a bid for 5 banners in aluminum. The city manager for the City of Nixa said they could continue to mount the signs for us.

Streets

Stormwater Project—Extension Letter from K & B Equipment (Christensen) The City received a letter from K & B, the contractor for the Interlochen stormwater project, that indicated they would be willing to extend the project into the spring of 2018 and that any cost increases would be covered by a change order.

Website (Nelson) Nelson reported this would be a 3-phase project—update/freshen current website, ongoing maintenance and forward communication of what goes on in the city (social media--Facebook, Instagram, etc.). Needham will charge \$175 to refresh the website (includes pictures and new logo). In the spring we will get new pictures—a drone fly over of the City could be a part of the pictures. Needham will charge \$25 per hour for administrative items. Approval for \$175 and the \$25 per hour for administration—get an agreement in place with a cap—hosting and domain registration does include some hours. Some recent e-mail issues we were experiencing Needham took care of without billing. We need to see what the \$600 annual fee to Needham covers. A motion to modify our current agreement to include phase one--\$175 refresh and add \$25 per hour/\$50 per month cap without further authority and creating a new service agreement was made by Kerry Nelson, with Alisa Lowry seconding the motion. The motion was unanimously approved.

OLD BUSINESS

Additional Street Lights (Davis) A motion to approve the additional 3 street lights expenditure was made by Ann Littell Mills, with Alisa Lowry seconding the motion. The motion was approved with the aye votes being: Bud Addington, Alisa Lowry, Ann Littell Mills and Kerry Nelson—Randy West voted nay.

Tour of Lights Community Event (Davis) There was a great turnout for this event. The mayor's wives would like to organize a community event each quarter—maybe a pool event for the next function.

Lagers (Davis) Davis discussed other retirement benefit options with Tobin—a 457(b) retirement plan is his recommendation, and he will get us information. Cost to the City is the main factor to consider with retirement plans. We will have a presentation at our January meeting.

NEW BUSINESS:

NextDoor City Account (Davis) There are 360 residents who have this account, and it's an effective way to communicate. The Sheriff's Department has their own account. We have

signed up for a City account—you can't see any posts, and the City can only post messages to the account for others to see.

Fair Haven Meet And Greet With Their HOA President (Davis). Kerry Nelson and Luke Davis met with Tom Waddell and Al Roman from the Fair Haven HOA. Their meetings are the same nights as ours—we plan to meet on a regular basis just to communicate. Their sewer lift station issue is not as bad as originally thought—they are working towards another solution with another company and a longer-term solution. The four talked about what annexation would look like.

Community Event: Hands Only CPR And AED Training (Curtiss) The ambulance district will provide “hands only” CPR and AED training at no cost. This could be offered as a community event and held in the evening or on a Saturday. Curtiss will get available dates and look at scheduling in February. We will also check with Christian County Emergency Management to see if CERT volunteers are needed in the County.

FEMA Recalculating Flood Plain Hazard Areas (Christensen) Scott Christensen informed the board that we received a letter from FEMA regarding recalculating flood plain hazard areas. Christensen had Shaffer and Hines review the document, and we have no comments to present to FEMA at this time. There may be some changes in the flood plain area resulting from this recalculation.

ADJOURNMENT

A motion to adjourn was made by Kerry Nelson, with Ann Littell Mills seconding the motion. The meeting adjourned at 7:44 PM.

By: _____

Luke Davis, Mayor

ATTEST:

Jeanette Curtiss, City Clerk/Finance Officer