

**MINUTES
BOARD OF ALDERMEN MEETING
THURSDAY, FEBRUARY 15, 2018**

CALL TO ORDER. Mayor Luke Davis called the regular meeting of the Board of Aldermen to order at 6:05 PM on Thursday, February 15, 2018 at the Fremont Hills Country Club, 1953 Fremont Hills Drive, Fremont Hills, MO.

PLEDGE OF ALLEGIANCE. The pledge of allegiance was recited.

ROLL CALL. Jeanette Curtiss, City Clerk/Finance Officer called the roll—a quorum was present.

Luke Davis, Mayor	Present		
Ann Littell Mills, Alderman Ward 1	Present	Kevin Jansen, Alderman Ward 1	Present
Bud Addington, Alderman Ward 2	Absent	Kerry Nelson, Alderman Ward 2	Absent
Alisa Lowry, Alderman Ward 3	Present	Randy West, Alderman Ward 3	Present

Guests Present: Residents Ruth Benedett, Jason Avery, Donnie Wilson, Bobbie and Darryl Kallembach, Tom Tobin and Heather Davis.

City Officials Present: Scott Christensen, City Project Manager; Matt Growcock, City Attorney; and Jeanette Curtiss, City Clerk/Finance Officer.

OPEN FLOOR TO VISITORS* No comments to come before the Board.

OLD BUSINESS

Streets

Winged Foot Drive Stormwater Runoff Issue (Christensen) The city engineer toured this area and evaluated water flow--noted the pipes are the right size to handle the flow for heavy rains. A contractor will jet out the pipes on both sides of Winged Foot to make sure the pipes are free of debris—this should be done in the next couple of weeks. The rock at the inlet box will be removed and a small concrete pad poured on the Kallembach side of the street. In the fall we will clean inlets periodically—contractor is scheduled to come out soon to clean out again.

REPORTS FROM COMMITTEES

Website (Nelson) Davis reported Needham has embedded colors, updated logo and made other changes to freshen up our website (green on some of the menus is very bright)—if Board has comments, we are open to suggestions--send them to Nelson. The E-mail accounts have been converted to Gmail—the Board should have received an e-mail informing them to set up their individual account.

NEW BUSINESS

457(b) Retirement Plan—Tobin (Davis) Tobin presented information about the 457(b) retirement plan. It is the governmental version of a 401K, is portable and has a Roth function (Lagers is portable as well). We can include 1099 contractors in a 457(b) as well. There has to be a third party administrator—charges would probably be a flat fee and dollar value per participant. There are no minimum hours worked for part-time employees. Ann Little Mills volunteered to gather additional information on the plans for our next meeting.

Community Events For 2018 Budget (Davis) Heather Davis presented tentative dates for possible community events for residents of the City. Liability issues would have to be considered on an event-by-event basis. Davis will be able to meet with the other former mayors' wives by the March meeting and come back with a budget proposal for the planned events.

CONSENT AGENDA:

Approval of January 18, 2018 Regular Meeting Minutes (Davis) A motion to approve the January 18, 2018 regular meeting minutes as presented was made by Alisa Lowry, with Randy West seconding the motion. The motion was unanimously approved.

Approval of Treasurer's Report and Expenses To Be Paid (Curtiss) A motion to approve the Treasurer's Report and expenses to be paid of \$13,110.65/general fund, \$16,957.70/sewer fund and \$9,032.10/2008 sewer system revenue bond fund was made by Randy West, with Ann Littell Mills seconding the motion. The motion was unanimously approved.

Approval of Six-Month Financial Report (Curtiss) A motion to approve the presented six-month financial report and publish it in the newspaper was made by Alisa Lowry, with Ann Littell Mills seconding the motion. The motion was unanimously approved.

Resolution #206-2018 Authorizing City Credit Card (Davis) On occasion the City needs to make purchases that would be best paid with a credit card (i.e. Ooma monthly phone bill, G Suites, etc.). After general discussion about review of the monthly expenses charged to the credit card, it was decided to include the statement with the financial reports. Kevin Jansen made a motion to approve Resolution #206-2018, authorizing a city credit card, with Randy West seconding the motion. The motion was unanimously approved.

Resolution #207-2018 Authorizing Records Destruction (Curtiss) This resolution would provide for records, per the attachment to the resolution, to be destroyed—the time period is from 2008 through 2012. These records fall within the records retention schedule of the state. A motion to approve Resolution #207-2018 authorizing records destruction as noted was made by Ann Littell Mills, with Alisa Lowry seconding the motion. The motion was unanimously approved.

Ordinance #300-2018 Authorizing Contract With Nature's Image (Davis) The Board had a copy of the ordinance prior to the meeting. A motion to approve the contract, based on any language revisions made by Matt Growcock, was made by Randy West, with Kevin Jansen seconding the motion. The motion was unanimously approved by roll call with the ayes being: Kevin Jansen, Alisa Lowry, Ann Littell Mills and Randy West—there were no nay votes. A motion to dispense with the second reading of Bill #300-2018 was made by Randy West, with Ann Littell Mills seconding the motion. The motion was unanimously approved by roll call with the ayes being: Kevin Jansen, Alisa Lowry, Ann Littell Mills and Randy West—there were no nay votes. A motion to adopt Bill #300-2018 as Ordinance #300-2018 was made by Kevin Jansen, with Randy West seconding the motion. The motion was unanimously approved by roll call with the ayes being: Kevin Jansen, Alisa Lowry, Ann Littell Mills and Randy West—there were no nay votes.

REPORTS FROM COMMITTEES

Sewer

Pumps At Main WWTP and Cassidy Lift Station (Christensen). To summarize, the main plant sludge plump failed—still waiting to hear on warranty--50% is left and Board authorized it to be repaired--it will become the backup with a 90-day warranty. Pump in the influent station failed at the main plant—is out of warranty and will not be repaired. We need to purchase a hydromatic pump to replace it--\$5,900 (2-week delivery--2 repair shops in Springfield can work on this equipment). Will require a flange \$338 (one time charge)--\$6250 total. The pump at Cassidy will have to be pulled--\$2,600 to get it out—WWTP operator can put it back in. Cassidy pump is a hydromatic pump. A motion to approve the \$6,500 expense for the influent station pump at the main plant was made by Randy West, with Alisa Lowry seconding the motion. The motion was unanimously approved. Davis is of the understanding that the Fair Haven HOA is giving residents options to fund the lift station repair (increase dues or assessment). Curtiss was asked to send a copy of the Fair Haven contract to our Board. It was decided to send a letter to their HOA president, with a copy of the contract and re-emphasizing their obligation for all repairs to the lift station.

Sewer Averaging/Sewer Rates (Curtiss) Budget and flow data has been entered into a rate calculator. We sent it to DNR for review and have not received input back from them yet.

Beautification

Committee Formation (Davis) Davis would like a volunteer to head the Beautification Committee and work with Christensen and the contractor.

Landscaping (Nelson) In an effort to address expectations/communication, a weekly/monthly checklist for landscaping tasks was prepared by Nelson and made a part of the board packet—the Board was asked to review and address any changes with Nelson.

OLD BUSINESS

Clarification On New Street Lighting Expenditures (Curtiss) Additional information clarifying the cost for the proposed new street lights was presented to the Board. We recently learned that the club will be removing approximately 60 trees from the course, some of which are in the areas where the street lights are to be installed. After general discussion, a motion to delay the three additional street lights pending further evaluation after the trees are removed was made by Ann Littell Mills with Kevin Jansen seconding the motion. The motion was unanimously approved.

Natural Gas Installation Update (Curtiss) MGE will be here until the end of March—they have 30 service lines left to install—will have approximately 200 installed when done—60% to 70% of those installs have meters. Due to the weather, they have only been able to work 50% of the time since the first of the year.

NEW BUSINESS

Annual Neighborhood Garage Sale (Curtiss) The Board discussed changing this sale to a “citywide” garage sale from a “neighborhood” sale. We will have new advertising signs made with the new logo. Officers will patrol the city on that date as a part of their regular patrol schedule. There will be no

charge to participants for the sale and advertising will be limited to entrance signage, website, Facebook, and other free media. Sale will be the last weekend in April.

ADJOURNMENT

A motion to adjourn was made by Ann Littell Mills, with Kevin Jansen seconding the motion. The motion was unanimously approved and the meeting adjourned at 9:02 PM.

CITY OF FREMONT HILLS

By: _____

Luke Davis, Mayor

ATTEST:

Jeanette Curtiss, City Clerk/Finance Officer