

**MINUTES  
BOARD OF ALDERMEN MEETING  
THURSDAY, MAY 19, 2016**

**CALL TO ORDER.** The regular monthly meeting of the Board of Aldermen of the City of Fremont Hills was called to order on **Thursday, May 19, 2016 at 6:05 PM** by Mayor Luke Davis at: Fremont Hills Country Club, 1953 Fremont Hills Dr., Nixa, MO

**PLEDGE OF ALLEGIANCE.** The pledge of allegiance was recited.

**ROLL CALL.** Jeanette Curtiss, City Clerk/Finance Officer, called the roll—a quorum was present.

Luke Davis	Mayor	Present		
Ann Littell Mills, Alderman Ward 1	Present	Kevin Jansen, Alderman Ward 1	Present	
Bud Addington, Alderman Ward 2	Absent	To Be Appointed, Alderman Ward 2	Vacant	
Alisa Lowry, Alderman Ward 3	Present	Randy West, Alderman Ward 3	Present	

Guests Present: Kerry Nelson/resident and Carolyn Cope/Fremont Hills property owner.

City Officials Present: Matt Growcock, City Attorney; Scott Christensen, City Project Manager and Jeanette Curtiss, City Clerk/Finance Officer.

**OPEN FLOOR TO VISITORS \*.** Carolyn Cope stated she was in attendance just to listen to discussion and become more informed about the City and wanted an update on natural gas.

**CONSENT AGENDA:**

**Oath of Office—Addington.** Bud Addington was absent and will take his oath of office at the June meeting.

**Approval of April 21, 2016 Regular Meeting Minutes.** A motion to approve the April 21, 2016 regular meeting minutes as written was made by Ann Little Mills, with Kevin Jansen seconding the motion. The motion was unanimously approved.

**Approval of April 21, 2016 Closed Meeting Minutes.** A motion to approve the April 21, 2016 closed meeting minutes as written was made by Ann Littell Mills, with Alisa Lowry seconding the motion. The motion was unanimously approved.

**Approval of April 28, 2016 Special Meeting Minutes.** A motion to approve the April 28, 2016 special meeting minutes as written was made by Kevin Jansen, with Ann Littell Mills seconding the motion. The motion was unanimously approved.

**Approval of Treasurers Report and Expenses To Be Paid.** Jeanette Curtiss presented the treasurer's report and expenses to be paid of \$31,562.07 for the general fund, \$19,421.01 for the sewer fund and \$371.00 for the general obligation bond debt service fund. The contracted price for the curb repair work was included in the expenses—Scott Christensen stated there would be an additional \$300-\$500 in curb repair expense due to damage to the box for one of the street drains on Winged Foot Drive. When the budget is next amended, the county sales tax revenue will be changed from \$104,647.25 to \$124,741.01 and the Ozark Special Road District funds received were \$56,349.39, and we budgeted \$44,600. The expense to Midwest MetalWorks was

for the security camera doors—we were just now billed for the balance of this project. A motion to approve the treasurer’s report and expenses to be paid was made by Randy West, with Alisa Lowry seconding the motion. The motion was unanimously approved.

**Resolution #190-2016 Appointing Replacement To Planning and Zoning Commission.**

Resolution #190-2016, appointing Eric Claussen to replace Scott Aduddell as a Planning and Zoning Commission committee member was made by Randy West, with Kevin Jansen seconding the motion. The motion was unanimously approved.

**Resolution #191-2016 Appointing Replacement To Fill Unexpired Term For Alderman**

**Ward 2.** Resolution #191-2016, appointing Kerry Nelson to fill the unexpired term of office for Alderman Ward 2 (replacing Luke Davis), was made by Randy West, with Alisa Lowry seconding the motion. The motion was unanimously approved. Kerry Nelson took his oath of office at this time.

**Resolution #192 -2016 Appointing President Of The Board.** Resolution #192-2016, appointing Randy West as President of the Board of Aldermen, was made by Ann Littell Mills, with Kerry Nelson seconding the motion. The motion was unanimously approved.

**Resolution #193-2016 Authorizing Depository Signers.** Resolution #193-2016, authorizing four elected officials as depository account signers was made by Alisa Lowry, with Randy West seconding the motion. The motion was unanimously approved.

**Bill #284-2016/Ordinance #284-2016 Authorizing Mayor To Execute Contract For City Hall Architectural Services.**

Bill #284-2016 was read in its entirety on the first reading. A motion to approve Bill #284-2016 on the first reading was made by Kevin Jansen, with Alisa Lowry seconding the motion. The motion was approved by roll call vote with the ayes being: Kevin Jansen, Ann Littell Mills, Alisa Lowry, Kerry Nelson and Randy West—there were no nay votes. A motion to dispense with the second reading of Bill #284-2016 was made by Randy West, with Ann Littell Mills seconding the motion. The motion was approved by roll call vote with the ayes being: Kevin Jansen, Ann Littell Mills, Alisa Lowry, Kerry Nelson and Randy West—there were no nay votes. A motion to adopt Bill #284-2016 as Ordinance #284-2016 was made by Alisa Lowry, with Kevin Jansen seconding the motion. The motion was approved by roll call vote with the ayes being: Kevin Jansen, Ann Littell Mills, Alisa Lowry, Kerry Nelson and Randy West—there were no nay votes.

**Bill #285-2016/Ordinance #285-2016 Authorizing Mayor To Execute Letter of Agreement With Laclede Gas d/b/a MGE.**

Scott Christensen will contact the Missouri Propane Commission for procedures on abandoning an underground propane tank. Bill #285-2016 was read in its entirety on the first reading. A motion to approve Bill #285-2016 on the first reading was made by Randy West, with Kevin Jansen seconding the motion. The motion was approved by roll call vote with the ayes being: Kevin Jansen, Ann Littell Mills, Alisa Lowry, Kerry Nelson and Randy West—there were no nay votes. A motion to dispense with the second reading of Bill #285-2016 was made by Ann Littell Mills, with Kerry Nelson seconding the motion. The motion was approved by roll call vote with the ayes being: Kevin Jansen, Ann Littell Mills, Alisa Lowry, Kerry Nelson and Randy West—there were no nay votes. A motion to adopt Bill #285-2016 as Ordinance #285-2016 was made by Ann/Littell Mills, with Alisa Lowry seconding the motion. The motion was approved by roll call vote with the ayes being: Kevin Jansen, Ann Littell Mills, Alisa Lowry, Kerry Nelson and Randy West—there were no nay votes.

## REPORTS FROM COMMITTEES

### Planning and Zoning

**Code Pertaining To Solar Panels.** Matt Growcock addressed questions the Board had regarding the solar panel ordinance draft (painting/leave word “not” be field painted/can’t paint the panels—if resident “desires” to paint should match the house, plane—is an industry term, add “roof” plane on which they are located, G 3—look at our repair and maintenance ordinance—this would be more specific and control over more general wording, solar easements—easement for the light coming down to panels/don’t grant any easements or right to sunlight, violations/fine assessed—court determines the amount of fine. The Board discussion resulted in two issues to go back to P & Z in July (P & Z not meeting in June).

### Sewer

**Gutter Installation On Control Building.** Scott Christensen reported that the gutters and downspouts were installed by Rozell today.

**FEMA Mitigation Funds.** We were notified that we should be receiving approximately \$2,500 in FEMA mitigation funds for the wastewater treatment plant, above our claim for damages.

**Beautification.** The trees planted by the benches have been staked and tied up—they may need mulch to hold moisture in the soil. When a new logo is determined, new welcome flags will be ordered.

### Streets

**2016 Street Resurfacing Project.** Scott Christensen reported that this project is expected to begin in early June. They are measuring manholes now. The project should take a week to complete.

**Rolling Hills Drive Swale Repair.** Scott Christensen plans to meet with Gary Shaffer on Monday to discuss the preliminary design—2-3 options.

## OLD BUSINESS

Kerry Nelson left the meeting at this time.

**Annual Neighborhood Garage Sale Traffic Issues.** Luke Davis reported this was the most participation ever for the neighborhood sale--70 sales. The Board discussed the safety issues this number of sales presented. It was decided to table discussion until November, before garage sale planning starts, to see how safety issues can be addressed.

**Zip Code.** Ann Littell Mills volunteered to research further the matter of our own zip code.

**Security Patrol Services.** Alisa Lowry reported getting no feedback from the Board on possible changes to services provided. We will discuss services with Officer Whitaker (maybe get a schedule at first of month instead of end)—patrols seem to be focusing in Cassidy/building sites may be reason.

**NEW BUSINESS**

**Ordinance Violations/Code Enforcement Procedure.** The Board was reminded of the ordinance violation enforcement procedures. After general discussion, it was decided to have a written report on violations at each meeting.

**New City Logo.** The Board discussed possible new logo designs (corporate seal/train depot/oak tree/golf)—suggestions should be e-mailed to Scott Christensen.

**Fishing At Cassidy Detention Ponds.** After general discussion, it was decided to not encourage fishing in these ponds, but don't run off anyone who might be there fishing—the ponds are public property.

**Backup for MO One Call Locates, Security Cameras and Website.** Randy West volunteered to be backup for the security cameras and the website—Kevin Jansen volunteered to be a backup for the MO One Call locates.

**ADJOURNMENT.**

There being no further discussion to come before the Board, a motion to adjourn was made by Randy West, with Ann Littell Mills seconding the motion. The motion was unanimously approved and the meeting adjourned at 9:11 PM.

**CITY OF FREMONT HILLS**

By: \_\_\_\_\_

Luke Davis, Mayor

ATTEST:

\_\_\_\_\_

Jeanette Curtiss, City Clerk/Finance Officer