

**MINUTES
BOARD OF ALDERMEN MEETING
THURSDAY, JUNE 15, 2017**

CALL TO ORDER. Mayor Luke Davis called the regular meeting of the Board of Aldermen to order at 6:03 PM on Thursday, June 15, 2017 at the Fremont Hills Country Club, 1953 Fremont Hills Drive, Fremont Hills, MO.

Pledge of Allegiance. The pledge of allegiance was recited.

Roll Call. Jeanette Curtiss, City Clerk/Finance officer called the roll—a quorum was present.

Luke Davis, Mayor	Present		
Ann Littell Mills, Alderman Ward 1	Present	Kevin Jansen, Alderman Ward 1	Absent
Bud Addington, Alderman Ward 2	Present	Kerry Nelson, Alderman Ward 2	Present
Alisa Lowry, Alderman Ward 3	Absent	Randy West, Alderman Ward 3	Present

Guest Present: Resident Ruth Benedett

City Officials Present: Scott Christensen, City Project Manager; Matt Growcock, City Attorney; Ted Papit, P & Z Chairman and Jeanette Curtiss, City Clerk/Finance Officer

OPEN FLOOR TO VISITORS. There were no comments to come before the Board.

Mayor Davis asked if there were any objections to moving the Revised Landscaping Guidelines agenda item, under Reports from Committees, up on the agenda—there were no objections to amending the agenda.

REPORTS FROM COMMITTEES

Planning and Zoning.

Revised Landscaping Guidelines. Ted Papit reported the revised guidelines recommend landscaping across the entire front of the home and the committee has added sodding the entire lot to the guidelines. The Design Review Committee felt shrubs planted every three feet should not be left at their discretion, and corner lots should have landscaping down the street side. The revised guidelines left the minimum number of plantings recommended and basic size of plants. We overlooked landscaping plans for a new construction site that should have had landscaping on the street side—the board decided the builder needed to landscape the street side before we can return the builders deposit.

Streets.

Stormwater Design Plan For Interlochen Dr./Merion Dr. (Christensen). Shaffer’s plan was shown to the Board at the meeting. Scott Christensen provided details on the plan design for Plans A and B. Ann Littell Mills entered the meeting at this time. Estimated costs are \$16,900/Plan A and \$10,700/Plan B. The contractor selected will check the existing pipe to

make sure it's clean. Scott Christensen will contact the FHCC about the plan and will need a temporary easement from them too--Goss and Stadnik easements have been prepared. Gary Shaffer will write project specs and put the project out for bid. A motion to approve putting the project out for bid was made by Ann Littell Mills, with Randy West seconding the motion. The motion was unanimously approved.

Street Resurfacing Project (Christensen). Christensen is going to see if APAC can lay asphalt on the eastern end of Winged Foot to help swale the water. APAC will begin the milling work on Tuesday, June 20—asphalt will be laid the balance of the time here—don't know their plan yet for paving. The management company over seeing the duplexes was made aware of the project so they could notify their Bellerive tenants.

Street Clean Up Of Natural Debris (Nelson). Oak Tree had lots of limb debris after the storms--Oakmont and Interlochen are bad at times due to the mature trees. The west side of Winged Foot also seems to have lots of limb debris. Kerry Nelson suggested cleaning the streets possibly 6 times per year—he will check with our prior contractor to get pricing on curb cleaning and keeping storm drains clean.

CONSENT AGENDA

Approval of May 18, 2017 Regular Meeting Minutes (Davis). A motion to approve the May 18, 2017 regular meeting minutes as presented was made by Bud Addington, with Ann Littell Mills seconding the motion. The motion was unanimously approved.

Approval of May 18, 2017 Closed Session Meeting Minutes (Davis). A motion to approve the May 18, 2017 closed meeting minutes as presented was made by Randy West, with Bud Addington seconding the motion. The motion was unanimously approved.

Approval of Treasurers Report and Expenses To Be Paid (Curtiss). Jeanette Curtiss presented the Treasurer's Report and expenses to be paid of \$18,448.42 for the general fund and \$15,200.66 for the sewer fund. A motion to approve the Treasurer's Report and expenses to be paid was made by Kerry Nelson, with Ann Littell Mills seconding the motion. The motion was unanimously approved. We appreciate Scapes' emergency service on tree removal after the recent storms—two areas they had to remove large trees in the road—Davis and Christensen removed a smaller tree in the road. We will have no FEMA claim to file since the threshold for this storm event is \$3,100 and we are below that amount when accounting for the time spent at the WWTP to prevent damage and the tree removal.

Ordinance #292-2017 Authorizing Mayor To Enter Into Contract With APAC For 2017 Street Resurfacing Project (Davis). Bill #292-2017 was read in its entirety on the first reading. A motion to approve Bill #292-2017 as read was made by Ann Littell Mills, with Bud Addington seconding the motion. The motion was approved by roll call with the ayes being Bud Addington, Ann Littell Mills, Kerry Nelson and Randy West—there were no nay votes. A motion to dispense with the second reading of Bill #292-2017 was made by Randy West, with Ann Littell Mills seconding the motion. The motion was approved by roll call with the ayes being Bud

Addington, Ann Littell Mills, Kerry Nelson and Randy West—there were no nay votes. A motion to adopt Bill #292-2017 as Ordinance #292-2017 was made by Randy West, with Kerry Nelson seconding the motion. The motion was approved by roll call vote with the ayes being Bud Addington, Ann Littell Mills, Kerry Nelson and Randy West—there were no nay votes.

Six-Month Renewal Of Existing Street Loan (Curtiss). The existing street resurfacing loan is up for renewal at the same rate and term. A motion to renew the existing street loan for another six-month period was made by Bud Addington, with Kerry Nelson seconding the motion. The motion was unanimously approved.

Sewer

Annexation Of WWTP Into City (Davis). Matt Growcock’s research indicates we have to hold a public hearing as a voluntary annexation—we submit a petition to hold the hearing. The utilities are already on site and the land is considered contiguous even though the highway runs between us. We may need to modify our ordinance regarding 3 access points into the city—although the plant is not a public access point.

Beautification. Nothing new to report.

OLD BUSINESS

Natural Gas Installation—Progress Report (Christensen). MGE is working in the 12th addition—they have over 100 service lines to install throughout the city. They should be done by the end of the month with installation of the main. After our last meeting, we sent a letter to their leadership team regarding the sod being installed and ground disruption--within 20 minutes of sending the letter the MGE supervisor came to look at the areas outlined. A few days later MGE gave InfraSource the authorization to finish stretching pipe they were currently working on and help lay sod.

New City Logo (Lowry). Alisa Lowry provided the board with an update on the progress of our logo design via message.

New Business

Website Refresh (Davis). The website has been up a couple years (3-4)--with a new logo soon, and hopefully a city hall established soon, we may want to consider a refresh. It was decided to form a website committee to work with Jordan Needham, who is the administrator of our website. Luke Davis will serve on the committee, along with Kerry Nelson and Randy West. The Board discussed inviting a few residents (residents, realtors, etc.) for comments as to what they would like to see on the website. Realtors list properties for sale in our city as “Nixa”, because Fremont Hills will not come up on the GSBR site if listed as Fremont Hills.

AED Equipment (Curtiss). The AED we have is considered obsolete by the manufacturer and no support is available (Welch Allyn product). The sealed pouch of pads has been opened, so the

equipment was pulled from its housing (which is located on the wall just outside the pro shop) with a note that it has been removed for upgrade. Our ambulance district is looking at an AED program and will be placing units with various entities throughout the county. The Board discussed the need to keep an AED on premise. We will let the ambulance district know we are interested in obtaining an AED through their matching funds program—Jeanette Curtiss will report on their program time frame at the next meeting.

Closed Session

A motion to go into closed session pursuant to RSMo Chapter 610.021(2) leasing, purchase or sale of real estate was made by Ann Littell Mills, with Kerry Nelson seconding the motion. A roll call vote showed the ayes being: Bud Addington, Ann Littell Mills, Kerry Nelson and Randy West. There were no nay votes. The meeting went into closed session.

Adjournment. After resuming open session, a motion to adjourn was made by Randy West, with Ann Littell Mills seconding the motion. The motion was unanimously approved and the meeting adjourned at 8:01 PM.

CITY OF FREMONT HILLS

By: _____
Luke Davis, Mayor

ATTEST:

Jeanette Curtiss, City Clerk/Finance Officer