

**MINUTES
BOARD OF ALDERMEN MEETING
THURSDAY, JUNE 16, 2016**

CALL TO ORDER. Mayor Luke Davis called the regular meeting of the Board of Aldermen to order at 6:01 PM on Thursday, June 16, 2016 at the Fremont Hills Country Club, 1953 Fremont Hills Drive, Nixa, MO.

PLEDGE OF ALLEGIANCE. The pledge of allegiance was recited.

ROLL CALL. Jeanette Curtiss, City Clerk/Finance Officer called the roll—a quorum was present.

Luke Davis, Mayor	Present		
Ann Littell Mills, Alderman Ward 1	Present	Kevin Jansen, Alderman Ward 1	Present
Bud Addington, Alderman Ward 2	Present	Kerry Nelson, Alderman Ward 2	Present
Alisa Lowry, Alderman Ward 3	Present	Randy West, Alderman Ward 3	Present

City Officials Present: Scott Christensen, Project Manager and Jeanette Curtiss, City Clerk/Finance Officer.

OPEN FLOOR TO VISITORS*. Donnie Wilson (resident) addressed the Board with concerns over the stormwater runoff from the Cassidy Church parking lot and to the area of the drainage pipe between the two properties. Scott Christensen will get with Scapes to assess the situation.

CONSENT AGENDA:

Oath of Office. Bud Addington took his oath of office at this time.

Approval of May 19, 2016 Regular Meeting Minutes. A motion to approve the May 18, 2016 regular meeting minutes as written was made by Randy West, with Ann Littell Mills seconding the motion. The motion was unanimously approved.

Resolution #194-2016 Amending 2016 Budget. Jeanette Curtiss presented the proposed amendments to the 2016 budget in detail. After general discussion, a motion to approve Resolution #194-2016 amending the 2016 budget was made by Ann Littell Mills, with Kevin Jansen seconding the motion. The motion was unanimously approved.

Approval of Treasurers Report and Expenses To Be Paid. Jeanette Curtiss presented the Treasurers Report and expenses to be paid of \$18,353.54 for the general fund and \$19,736.70 for the sewer fund. We are disputing the Roto-Rooter expense of \$756—quote was less than the billed amount. A motion to approve the Treasurers Report and expenses, resolving the Roto-Rooter expense, was made by Randy West, with Kerry Nelson seconding the motion. The motion was unanimously approved.

Bill #286-2016—Ordinance #286-2015 Abandoning Underground Propane Tanks. After discussion on this issue, it was determined an ordinance would not be required. Information on abandoning underground propane tanks should be provided to residents.

Rolling Hills Drive Swale Repair. Scott Christensen reported on a preliminary plan from Shaffer and Hines for the Rolling Hills Drive stormwater swale repair—estimates \$30,000 - \$40,000 for the repair. Pipes will carry water under the road (except for the heavier rain events) and will be under a concrete pad extending 3 ft.-4 ft on each side of the existing area. The cart path will go over the top of the pipes, and the pipes will daylight further east. The volume of water runoff will be the same. There will be 50 ft. of rip rap from where the pipes daylight—golf course is where rip rap will go and an improvement. It was decided to bid the rip rap on the downhill side as a separate line item. The street would be closed for 5

days for the repair. A motion to put the project out for bid was made by Alisa Lowry, with Ann Littell Mills seconding the motion. The motion was unanimously approved.

REPORTS FROM COMMITTEES

Planning and Zoning

Replat of Lots #1, 2 and 3, 10th Addition Into lot 1-A/Tellez and lot 3-A/Batson. The Planning and Zoning Commission approved the replat on June 2, 2016 and are presenting the replat to the Board of Aldermen for their approval. A motion to approve the replat was made by Ann Littell Mills, with Alisa Lowry seconding the motion. The motion was unanimously approved.

Sewer

Jetting Mains. The camera crew working with MGE detected clogged sewer mains on Oakmont Drive and the Rolling Hills/Southern Hills Drive intersection. Rob Dyer contacted three different vendors for a quote to jet the lines. More sewer main lines will probably need to be jetted as the camera crews work through the City. MGE will provide us with a GPS map of our sewer lines, which will be advantageous to the City. They are also looking for downspouts that are going into sewer lines, which are not permitted.

Beautification. We will schedule Scapes to spray streets between the asphalt and curbs. Scott Christensen looked the berm on the east end of Winged Foot Drive (resident felt it needed attention)—there are tall weeds on the south side of this berm that need addressed.

Streets

2016 Street Resurfacing Project Update. APAC will start June 27, 2016. They will be milling Monday and Tuesday. Tuesday they will start laying asphalt and take about three days—a week to complete the project. Scott Christensen will monitor the crew and project. Scott Christensen was asked to see if APAC could add some asphalt to the path, at the bridge approach, in the Cassidy Addition.

Ordinance Violations Report. A monthly report was provided in the board packet—the Board discussed some of the various violations noted.

Natural Gas Installation—Progress report. MGE started boring this week on Greenbriar (on west side). They will fill lines with air pressure to pressure test. They will then fill the lines with gas and go back to run the laterals to the homes getting natural gas. The boring crew will move to Rolling Hills, north, and then the Southern Hills/Pleasant Valley loop. On June 27, a second boring crew will start on Winged Foot and move towards the clubhouse. The first crew will then move to the Rolling Hills/Shinnecock area.

City Hall Plan Update. The Board was shown plans the City hall subcommittee has been working on with the architect. Our goal is to have the design finished by Aug 1 so we can go out for bids and start construction in September. Luke Davis will meet with immediate neighbors to show plans and discuss the project. We will have a town hall meeting to invite the community to view the plans. Shaffer and Hines will need to prepare a survey—we need to consult with Matt Growcock on the zoning.

OLD BUSINESS

Zip Code. Ann Littell Mills reported she has a call scheduled with Nixa postmaster, Kevin Smith, tomorrow.

Security Patrol Services. Alisa Lowry met with Officer Whitaker after our last meeting—they discussed the reports she's prepared and talked about ways to improve the patrols (seeing gaps--getting schedule ahead of month instead of end of month, etc.). Alisa Lowry will have a quarterly patrol report ready for

the next meeting. The original contract provided for enforcement of codes, but the officers don't provide this service for any of the cities that they patrol and have not done this for us.

New City Logo. Scott Christensen had 2 design options to present. It was decided to get quotes from vendors who provide design services.

NEW BUSINESS

Telephone Service For City and WWTP. Luke Davis researched different phone options for the main City line and recommended a VOIP system. The WWTP line is a dial up telemetry line that allows us to get reporting from the plant—Rob Dyer recommends cancelling the AT&T line at the WWTP (outdated technology). After general discussion it was decided to look at an OOMA phone system for the main City line.

Conflict of Interest Ordinance Renewal. Our ordinance is up for renewal. After general discussion, it was decided to better describe the positions required to file personal financial disclosure statements, that being the mayor and city employees.

ADJOURNMENT. A motion to adjourn was made by Kevin Jansen, with Bud Addington seconding the motion. The motion was unanimously approved and the meeting adjourned at 9:00 PM.

CITY OF FREMONT HILLS

By: _____

Luke Davis, Mayor

ATTEST:

Jeanette Curtiss, City Clerk/Finance Officer