

**MINUTES  
BOARD OF ALDERMEN MEETING  
THURSDAY, SEPTEMBER 15, 2016**

**CALL TO ORDER.** Mayor Luke Davis called the regular meeting of the Board of Aldermen to order at 6:00 PM on Thursday, September 15, 2016 at the Fremont Hills Country Club, 1953 Fremont Hills Drive, Nixa, MO.

**PLEDGE OF ALLEGIANCE.** The pledge of allegiance was recited.

**ROLL CALL.** Jeanette Curtiss, City Clerk/Finance Officer called the roll—a quorum was present.

Luke Davis, Mayor	Present		
Ann Littell Mills, Alderman Ward 1	Present	Kevin Jansen, Alderman Ward 1	Present
Bud Addington, Alderman Ward 2	Present	Kerry Nelson, Alderman Ward 2	Present
Alisa Lowry, Alderman Ward 3	Present	Randy West, Alderman Ward 3	Present

Guests: Residents Valerie and Bill Stadnik and Carolyn Cope and contractor, Matt Hovey.

City Officials Present: Matt Growcock, City Attorney; Scott Christensen, Project Manager and Jeanette Curtiss, City Clerk/Finance Officer.

**OPEN FLOOR TO VISITORS\*** Valerie Stadnik, 8308 Interlochen Drive, presented a letter to the City addressing the stormwater runoff problem by their home. A video was sent to the City to demonstrate the magnitude of the problem. Mrs. Stadnik informed the Board that an easement runs between them and their neighbor to the north (along the neighbor’s property to their north), and an existing culvert was installed along the Stadnik property several years ago. There are 3 storm inlet boxes for this area (2 on Merion and 1 on Interlochen) that try to capture the water. The street floods in front of the Stadnik home during heavy rains. Scott Christensen had Scapes check the inlet boxes for debris--they removed a small amount from the boxes. Scott Christensen reported that an engineer would have to review the situation--look at size of pipes and discharge onto the course. The City will take under advisement.

Carolyn Cope indicated she was present to learn more about the MGE natural gas installation.

**CONSENT AGENDA:**

**Approval of August 25, 2016, Regular Meeting Minutes.** A motion to approve the August 25, 2016 regular meeting minutes as written was made by Ann Littell Mills, with Randy West seconding the motion. The motion was unanimously approved. A motion to approve the August 25, 2016 tax levy public hearing minutes was made by Alisa Lowry, with Kerry Nelson seconding the motion. The motion was unanimously approved.

**Approval of Treasurers Report and Expenses To Be Paid.** Jeanette Curtiss presented the Treasurer’s Report and expenses to be paid of: \$17,502.10 (plus \$37.55 to Ozark Water) for the

general fund and \$19,896.97 (plus \$18.75 to Ozark Water) for the sewer fund. A motion to approve the Treasurer's Report and expenses to be paid, with the Ozark Water additions, was made by Bud Addington, with Ann Littell Mills seconding the motion. The motion was unanimously approved.

## **REPORTS FROM COMMITTEES**

**Planning and Zoning.** Scott Christensen reported that the Design Review Committee reviewed 3 sets of new construction house plans—Johnston plans/Shinnecock Drive were approved, Scott Reid's 2 sets of plans were denied for lack of information and inconsistent information on both of the applications.

**Sewer.** Scott Christensen reported that the plant is operating well and new filters should be installed by the end of next week.

**Beautification. LED Landscape Lighting At CC Hwy. and Fremont Road Entrances.** Scott Christensen reported that Scapes' bid to convert the landscape lighting at the CC Hwy. and Fremont Road entrances to LED lighting was \$2,455 for both entrances. A motion to accept the Scapes bid was made by Bud Addington, with Kevin Jansen seconding the motion. The motion was unanimously approved.

**Streets. Bids for Rolling Hills Drive Stormwater Improvement.** Scott Christensen presented information on the rebid of the Rolling Hills Drive stormwater runoff from Fair Haven. We received one bid, from the same bidder/Doug Moore with K & B Equipment, and his bid stayed the same at \$36,600 (the bid is good for 60 days). Scott Christensen estimated savings of \$20,000 if the swale was made a smooth surface with a slab and not the piping, \$2,400 for the rip rap and \$4,300 for gravel under the concrete. A motion to accept the paving bid was made by Alisa Lowry—there was no second to the motion. After additional discussion on the project, a motion to pave the area with asphalt, and review in a couple of years, was made by Kevin Jansen, with Randy West seconding the motion. The motion was unanimously approved. Scott Christensen will contact APAC and Whisler Construction for bids on paving the swale with asphalt.

**City Hall Plan Update.** Scott Christensen reported four bids were submitted for the City hall project (a fifth bid came in after the bid closing deadline). The City Hall subcommittee is recommending the Board select the bid from Old World Cottages (they were the lowest and best bidder). Matt Growcock indicated that by selecting a bidder does not obligate the city to do the project. The Board needs to review the budget for possible inclusion of this project. Kerry Nelson made a motion to accept Old World's bid, with Bud Addington seconding the motion. A roll call vote showed the ayes being: Bud Addington, Kevin Jansen, Alisa Lowry, Ann Littell Mills, Kerry Nelson and Randy West—there were no nay votes. The motion was unanimously approved.

**Ordinance Violations Report.** There were no questions about the report—it will be sent to the Board monthly and removed from the agenda.

## OLD BUSINESS

**Natural Gas Installation—Progress Report.** Scott Christensen reported that MGE is working on Scioto Dr., Winged Foot Dr. and coming up Fremont Road. MGE will gas Shinnecock and the east side soon and will start running service lines to homes. MGE feels they are on schedule.

**Zip Code**—Ann Littell Mills reported that USPS wants address information in a spreadsheet format and not a map of the City with addresses, which is what we obtained from 911 addressing and sent them. We will send them the information and format requested.

**New City Logo**—Alisa Lowry reported that the City got prior pricing information on a new logo from three vendors. We prepared a project brief to assist with an RFP on branding a logo. Matt Morrison is working with us on this project.

**Missouri Employers Mutual Safety Grant.** Luke Davis prepared a package for City hall security cameras (\$8,000) for the grant application. In the process, he also found a very affordable solution for access control to the new City hall.

## NEW BUSINESS

**2017 Budget Workshop Session**—In October we begin the budgeting process—October 6 at 6 PM was set as the budget workshop date/time. A meeting notice will be published as all Board members may be in attendance.

**Building Community Relationships**—Jeanette Curtiss offered an idea to build community relationships between the City and residents—recognizing residents for their contributions to schools/city/organizations, etc. The Board agreed to implement the program. We will see if a corporate subscription to the Headliner is available for the Board.

**Request For Community Shred Event**—The City has received a couple of requests over the years for a “shred” event. We attempted to get quotes from three service providers. The lowest quote was from Midwest Fibre Sales, with weekend minimum pricing of \$600 (3 hours on site/1 hr. drive time). A motion to hold a shred event was made by Randy West, with Kevin Jansen seconding the motion. The motion was approved, with Alisa Lowry voting nay. The event will be held from 9 to noon on the first Saturday in November. The Board discussed limiting shred amounts to 3 Bankers Boxes per family and the shred truck will park on Sawgrass.

**Halloween Security Patrol**—The Board authorized two officers to patrol on Halloween, Monday, October 31--one from 6 PM to 8 PM and one from 8 PM to 10 PM (this will be made a part of the regular patrol schedule). Officer Whittaker indicated he has requested extra patrols of the Sheriff’s Office from 10PM to 2 AM in light of the recent suspicious activity occurring in the City.

**ADJOURNMENT.** A motion to adjourn was made by Randy West, with Kerry Nelson seconding the motion. The motion was unanimously approved and the meeting adjourned at 7:45 PM.

CITY OF FREMONT HILLS

By: \_\_\_\_\_

Luke Davis, Mayor

ATTEST:

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Jeanette Curtiss, City Clerk/Finance Officer