

**CITY OF FREMONT HILLS ZONING APPLICATION**

**EXISTING HOUSE MODIFICATION/CONSTRUCTION PROJECTS**

This Zoning Application must be completed and submitted to the City of Fremont Hills prior to construction of any improvement governed by the Zoning Codes or Subdivision Regulations. This form requests basic information that must be provided by all applicants, seeking to make modifications to their existing house within the Fremont Hills City Limits.

1. Applicant Name: \_\_\_\_\_  
Address of Construction Site: \_\_\_\_\_  
Telephone Number: \_\_\_\_\_
2. General Contractor: \_\_\_\_\_  
Phone #: \_\_\_\_\_ email \_\_\_\_\_
3. Date of this application: \_\_\_\_\_
4. Zoning for the house address (example R1 –A): \_\_\_\_\_
5. Please provide a succinct statement of the nature of the proposed project:  
\_\_\_\_\_  
\_\_\_\_\_
6. If the project is repainting, or staining, any part of the exterior of the home, please provide a paint color sample (earth tone colors are preferred):  
\_\_\_\_\_
7. If the project is modifying the foot print of the existing house (includes decks) state the distance from the property line to the finished exterior:  

Front of the House:	_____
Right side of the House:	_____
Left side of the House:	_____
Back of the House:	_____

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8. If applicable - house modification project must state the pitch(s) of the new roof and the material that will be used as shingles (reference the list of approved shingles for Fremont Hills):

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9. Describe the building materials that will be used in the construction project (brand and color name for brick, stucco, stone, trim and exterior doors that will be applied to the exterior of the building, if applicable (samples must be provided):

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10. If the house modification project has any structural changes, electrical changes, or plumbing changes please provide the following information for the Design Committee to review:

- a) Architectural or Engineer drawing(s) of the planned project showing the project structural support (footings, concrete piers', etc), the size of beams, floor joist, wall structure, and roof structure if applicable. Drawings should be drawn to 1/8 scale or greater. Photos may be used for illustration purposes, only, and as a supplement to detailed drawings.
- b) Does the project require electrical installation/modification:: \_\_\_\_\_
- c) Does the project require plumbing installation/modification: \_\_\_\_\_

**APPLICANT SIGNATURE/DATE:**

\_\_\_\_\_  
(date)

**Application MUST be on file with the City by 4:30 PM, SEVEN (7) DAYS PRIOR TO THE SCHEDULED MEETING DATE (the Design Review Committee typically meets the first and third Thursdays of each month, as needed).**

Note: All information submitted must be in compliance with the Planning and Zoning Codes and the Covenants and Declarations/Restrictions. After you begin construction, you cannot deviate from the specifications submitted in this application without written prior approval from the Design Review Committee. All projects not started within 6 months from the date of this application will need to be re-approved by the Design Review Committee. The City of Fremont Hills has an intergovernmental agreement with the Christian County Building Department for the administration and compliance of the IBC 2012 building codes. When plans are approved by the City that has structural impact, electrical changes, and/or plumbing changes will require you to submit them to the County for approval and to obtain your building permit. The County will provide a list of required inspections necessary during the building stage to inspected and approved as the project progresses.

**Revised March, 2016**