

**BOARD OF ALDERMEN MEETING  
THURSDAY, AUGUST 6, 2020**

**CALL TO ORDER.** Mayor Luke Davis called the regular semi-monthly meeting of the Board of Aldermen to order at 6:00 PM on Thursday, August 6, 2020 at the Fremont Hills Country Club, 1953 Fremont Hills Drive, Fremont Hills, MO.

**PLEDGE OF ALLEGIANCE.** The pledge of allegiance was recited.

**ROLL CALL.** Jeanette Curtiss, City Clerk/Finance Officer called the roll—a quorum was present.

Luke Davis, Mayor	Present		
Damon Mills, Alderman Ward 1	Present	Sean O’Connell, Alderman Ward 1	Present
Talyia Leeper, Alderman Ward 2	Absent	Kerry Nelson, Alderman Ward 2	Present
Alisa Lowry, Alderman Ward 3	Present	Randy West, Alderman Ward 3	Present

Guests: Tim Schoenhoff/GRE and resident, Ruth Benedett.

City Officials: Jordan Needham/Communications, Dale Batson/Project Manager and Jeanette Curtiss/City Clerk/Finance Officer.

**OPEN FLOOR TO VISITORS\***

There were no comments to come before the Board.

**AGENDA**

**OLD BUSINESS**

**COVID-19 Update (Davis)**

As of August 4, there were 22 new cases, bringing the total count to 300 cases (281 confirmed and 19 probable). There are 118 active cases and 1 death. There are no further IAP committee updates. The Board had no objections to purchasing a HEPA air purifier for the office/common area.

**Security Cameras (Davis)**

NetWatch has not replaced the Plexiglas at this point.

**Show Me Christian County Update (Davis)**

Every quarter the county mayors have a meeting. SMCC has reorganized their organizational structure. Board seats are held by large entities or municipalities--voting membership is seats that include industry and organization. Now the municipal seat will be rotated with the smaller cities--Sparta/Highlandville/Fremont Hills will serve on the board. Initially we made a \$5,000 commitment over 5 years to this effort--the Capital Campaign initiative presented to us last spring is on hold due to COVID.

### **2020 Tax Levy and Public Hearing (Curtiss)**

The board discussed options to the 2020 tax levy that has to be set by September 1. We will hold a public hearing before our August 20 meeting and will publish the notice of levy hearing with the proposed tax rate of \$.6318 (our current rate) and not the tax rate ceiling of \$.6327 allowed by the State Auditor's Office.

### **Builder Jobsite Responsibility Checklist Revision (Nelson)**

Nelson received two comments from the Board for his revisions to the checklist—need a counter signature from City representative and put 417 prefix for Baton's phone on the form. Regarding silt socks, it was decided to change to "at discretion of the project manager" rather than it being placed on all sides of the project. It was also decided to leave the added item #10 on the form.

### **SCEAP Grant RFQ for Engineering Services (Batson).**

There were no objections to amending the agenda and discussing the SCEAP grant at this time. The RFQ submittal process ended July 30 and the evaluation process is the next step. We published an ad in the newspaper and emailed our ad to 26 firms—we received 2 RFQ's and 1 inquiry but no RFQ submitted. Submitted RFQ's were made a part of the board packet. O'Connell, Batson and Curtiss will meet Monday at noon to evaluate the engineers who submitted RFQ's. Tim Schoenhoff was available to answer any questions about GRE's RFQ—he left the meeting when there were no questions. A part of the process is a Memorandum of Understanding for Employers on the E-verify system—Curtiss will be the authorized representative.

### **Cassidy Addition Ponds (Batson)**

Batson reported that in order to keep a decent water level in the Cassidy ponds, we could drill a well to feed them. We estimated a cost of \$7,000 to \$10,000 but \$250,000 was an estimate Schoenhoff got today for a commercial well, which is a deeper well, produces 700 gal per minute, and has a different casing. Board suggested Batson get additional information from well drilling companies. Full, the ponds would average 3.5 ft. – 4 ft. deep.

## **NEW BUSINESS**

### **Underage Golf Cart Drivers (Nelson)**

Nelson recommends we gather information to see what others with a similar situation have done before sending out something to the residents on the issue.

### **Resident Feedback/Social Media (Nelson)**

This agenda topic is about engagement—Nelson planned to engage people in his ward with a direct communication and possibly create a survey monkey with a few questions (i.e. how long lived in FH, # kids in home under age 16, what recommendations to beautify our appearance, list safety concerns to be addressed by city, support law enforcement issuing citations for golf cart underage drivers, etc.). If we want to engage the entire city, it's \$380 for a subscription to survey monkey. We should create a "state of the state" narrative and bring questions back to the board. A committee could be 1 person from each ward—O'Connell and Nelson

volunteered. Jordan Needham would work on communication design (NextDoor, send a postcard to every resident on how to find us on FB, Twitter, Nextdoor etc.). We need to prepare the “state of the state” and then get comments.

### **Delinquent Property Tax Report (Curtiss)**

This report was made a part of the board packet. It is a segment of our audit and internal controls.

## **REPORTS FROM COMMITTEES**

### **Planning and Zoning**

Nothing to report.

### **Sewer**

#### **SCADA System Install Update (Batson)**

RW Vaught started yesterday—cut the monitor into the cabinet. He plans to make sure the radio will work—there’s a 90% chance it will work great. If it fails, we want it switched. Radio will work for the two lift stations, plant and cellular out of the plant (same app as used by Ozark).

### **Streets**

#### **Stormwater Improvement Projects Update—Scioto and Fremont Hills Dr. (Batson)**

K & B plans to start both projects on Monday, August 10. The stormwater committee identified 4 projects for next year—2 projects would require plans. Project #1 is the weir structure between the Cassidy Ponds (it’s failing--\$1,500 for plans and \$20,000 to repair). The weir is not really a patch job and is priority #1. Project #2 is on Winged Foot Drive where the inlet is not handling volume of water since CC Hwy. was widened. Project #3 is the detention basin on hole #3 golf course—spillway is failing and water is leaching under it—we feed stormwater into that pond (plans will be needed). Project #4 is Winged Foot Drive/Walnut Grove Circle—can be fixed with an overlay project at some point.

#### **Street Light Pole Cleaning (Batson)**

Shingle Brite will clean the street light poles August 17 and 18.

### **Beautification**

#### **Cassidy Entrance Landscaping Project (Batson)**

We need to move forward with the guardhouse first and need a set of buildable plans. GRE’s scope of work/\$3,500, architectural company \$6,500+, drafting company \$1,500 for builders plans. Nelson motioned to move forward with a set of plans from a drafter and O’Connell seconded the motion. The motion was unanimously approved (Lowry stepped out of the meeting and was not available for the vote).

**Closed Session**

A motion to go into closed session pursuant to RSMo 610.021(1) legal actions and RSMo 610.021 (3) hiring, firing, disciplining or promoting of particular employees was made by Kerry Nelson, with Randy West seconding the motion. The motion was approved by roll call vote with the ayes being: Damon Mills, Kerry Nelson, Sean O’Connell and Randy West (Alisa Lowry had not returned to the meeting at this point).

**ADJOURN**

A motion to adjourn was made by Sean O’Connell, with Alisa Lowry seconding the motion. The motion was unanimously approved and the meeting adjourned at 9:08 PM.

CITY OF FREMONT HILLS

By: \_\_\_\_\_

Luke Davis, Mayor

ATTEST:

\_\_\_\_\_

Jeanette Curtiss, City Clerk/Finance Officer