

**BOARD OF ALDERMEN MEETING
THURSDAY, DECEMBER 20, 2018**

CALL TO ORDER. Mayor Luke Davis called the regular meeting of the Board of Aldermen to order at 6:00 PM on Thursday, December 20, 2018 at the Fremont Hills Country Club, 1953 Fremont Hills Drive, Fremont Hills, MO.

PLEDGE OF ALLEGIANCE. The pledge of allegiance was recited.

ROLL CALL. Jeanette Curtiss, City Clerk/Finance Officer called the roll—a quorum was present.

Luke Davis, Mayor	Present		
Ann Littell Mills, Alderman Ward 1	Present	Kevin Jansen, Alderman Ward 1	Present
Ben York, Alderman Ward 2	Absent	Kerry Nelson, Alderman Ward 2	Present
Alisa Lowry, Alderman Ward 3	Absent	Randy West, Alderman Ward 3	Present

Guests Present: Ruth Benedett

City Officials Present: Scott Christensen/City Project Manager, Jordan Needham, III/Communications, Matt Growcock/City Attorney and Jeanette Curtiss/City Clerk--Finance Officer

OPEN FLOOR TO VISITORS* There were no comments to come before the Board.

CONSENT AGENDA:

Approval Of November 15, 2018 Regular Meeting Minutes (Davis)

A motion to approve the November 15, 2018 regular meeting minutes was made by Kerry Nelson, with Ann Littell Mills seconding the motion. The motion was unanimously approved.

Approval Of November 15, 2018 Closed Session Meeting Minutes (Davis)

A motion to approve the November 15, 2018 closed session meeting minutes was made by Kerry Nelson, with Ann Littell Mills seconding the motion. The motion was unanimously approved.

Approval Of Treasurer’s Report and Expenses To Be Paid (Curtiss)

A motion to approve the Treasurer’s Report and expenses of \$21,816.09 for the general fund and \$29,416.44 for the sewer fund was made by Kerry Nelson, with Ann Littell Mills seconding the motion. The motion was unanimously approved.

Resolution #213-2018 Amending 2018 Budget To Actual Expenses (Curtiss)

Resolution #213-2018 was read in its entirety. A motion to amend the 2018 budget to actual expenses was made by Kerry Nelson, with Ann Littell Mills seconding the motion. The motion was unanimously approved.

Resolution #214-2018 Adopting 2019 Budget (Curtiss)

Resolution #214-2018 was read in its entirety. Curtiss reported changes from the original draft of the 2019 budget (increases in income for general fund—real estate and personal property taxes/valuations increased and interest, as well as increases in income for the sewer fund for interest –increase in expenses for street/stormwater and sewer plant supplies/software upgrade) . A motion to approve Resolution #214-2018, adopting the 2019 budget, was made by Kerry Nelson, with Randy West seconding the motion. The motion was unanimously approved.

Ordinance #308-2018 Authorizing Contract with K & B (Davis)

We've not gotten the contract from Gary Shafer yet—will table the ordinance approval until the January meeting. This project is delayed due to weather and holidays—Shaffer indicated it could be early spring before work begins.

OLD BUSINESS

Request for Water Expenses/Irrigation System Damage Reimbursement From Interlochen Drainage Improvement (Christensen)

We've not received a response from the Stadnik's on the release sent them—the release did not address sod.

Declaration of Candidacy—April 2, 2019 Election (Curtiss)

To date Randy West has filed for Ward 3 Alderman—no other candidates have filed for ward 1 or ward 2 aldermen—filing deadline is January 15, 2019.

NEW BUSINESS

Christensen Resignation (Davis)

Scott Christensen notified the Board on November 26, 2018 that he would be retiring as the Project Manager effective the end of December, 2018. A candidate selection committee was formed (Davis, Nelson and Curtiss) and Scott agreed to help with training the new candidate. The Board thanked Christensen for his hard work and dedication to the City.

REPORTS FROM COMMITTEES

Planning & Zoning

Replat of Lots 5A and 7A 12th Addition to 5B and 7B 12th Addition (Christensen)

P & Z recommends the Board of Aldermen approve the replats of lot 5A to lot 5B and lot 7A to lot 7B, all in the 12th addition (a drawing of the replat was made a part of the board packet). A motion to approve the replats was made by Ann Littell Mills, with Kerry Nelson seconding the motion. The motion was unanimously approved.

Sewer

Sewer Averaging/Sewer Rates/Meeting with MRWA Representative (Curtiss)

We are meeting with Gary Webber/MRWA on Thursday, January 24, 2019. Mr. Webber will share his analysis of our rate data. If he has the opportunity, he will also try to locate the manholes that may be buried and contributing to the infiltration.

SCADA Software Upgrade (Christensen)

We are looking at receiving alarms, electronically, when the plant goes down. The manufacturer of the system, Wonderware, quoted \$5,904 plus installation of \$1,694. This includes a new PC and software to upgrade to Windows 10. The Scada touch pad system is-\$18,500, which gives remote access. If we could get internet service at the plant, we could get alarms through the computer—the PC doesn't currently provide that remote alarm service. Christensen recommended studying this upgrade a little further. None of the alarm systems will work without the software upgrade to Windows 10. Davis will research the computer side of the project further—we would like to see an itemized quote from both vendors.

Beautification

There is nothing to report at this time.

The golf cart parade was a hit—West won best decorated golf cart for the second year in a row. The Grayson household won the house decorating contest. We've received many good compliments on the holiday entrance lighting.

Streets

Scioto Stormwater Project Delay (Christensen)

Christensen reported that the trench should be in tomorrow and if we get 5 days of warm weather, the contractor may get to the project after the holidays.

CLOSED SESSION

A motion to go into closed session pursuant to RsMO 610.021(3) hiring, firing, disciplining or promoting employees was made by Kerry Nelson, with Kevin Jansen seconding the motion. The roll call vote showed the ayes being: Kevin Jansen, Ann Littell Mills, Kerry Nelson and Randy West—there were no nay votes.

ADJOURN

A motion to adjourn was made by Kerry Nelson, with Ann Littell Mills seconding the motion. The motion was approved and the meeting adjourned at 7:26 PM.

CITY OF FREMONT HILLS

By: _____

Luke Davis, Mayor

ATTEST:

Jeanette Curtiss, City Clerk/Finance Officer