

**BOARD OF ALDERMEN MEETING
THURSDAY, DECEMBER 5, 2019**

CALL TO ORDER. Mayor Luke Davis called the regular, semi-monthly meeting of the Board of Aldermen to order at 6:00 PM on Thursday, December 5, 2019 at the Fremont Hills Country Club, 1953 Fremont Hills Drive, Fremont Hills, MO.

PLEDGE OF ALLEGIANCE. The pledge of allegiance was recited.

ROLL CALL. Jeanette Curtiss, City Clerk/Finance Officer called the roll—a quorum was present.

Luke Davis, Mayor	Present		
Ann Littell Mills, Alderman Ward 1	Absent	Sean O’Connell, Alderman Ward 1	Present
Ben York, Alderman Ward 2	Absent	Kerry Nelson, Alderman Ward 2	Present
Alisa Lowry, Alderman Ward 3	Present	Randy West, Alderman Ward 3	Present

Guests: Resident Ruth Benedett.

City Officials: Matt Growcock/City Attorney, Jordan Needham/Communications, Dale Batson/Project Manager, and Jeanette Curtiss/City Clerk/Finance Officer.

OPEN FLOOR TO VISITORS*

There were no comments to come before the Board.

CONSENT AGENDA

Bid Selection For WWTP Operator (Batson)

We only had one request and response to our bid for the wastewater treatment plant operator, and that was Ecologic Environmental (our current service provider). Dyer indicated the change in insurance requirements caused his premium to increase approximately 400%, so they submitted two bids—one with the prior insurance requirements and with the new insurance requirements. Their current rate is \$2,650 per month/\$35 hour for ancillary charges. The bid with the new insurance requirements is \$3,100, with a \$100 increase each year for 2021 and 2022 and \$40 per hour for all three years bid (\$450 increase and \$5 per hour). An initial decision on the bid was tabled until Growcock was in attendance to answer whether the first bid was valid. Later in the meeting Growcock indicated the first bid was invalid as it didn’t comply with the bid requirements. A motion to approve bid #2 (with the new insurance requirements) was made by Kerry Nelson, with Randy West seconding the motion. The motion was unanimously approved.

Bid Selection For WWTP Sludge Hauling (Batson)

We only had one request and response to our bid for the sludge hauling services--Active Septic (our current service provider). Their bid increased \$25 per load over last year--\$300 per load for 2020-2022. They indicated that Springfield may raise their rates on him next year for hauling there, so we may have to address this with him next year. His bid specs did include the changed insurance requirements. A motion to accept the sludge hauling bid from Active Septic

was made by Sean O'Connell, with Randy West seconding the motion. The motion was unanimously approved.

Bill # 317-2019/Ordinance #317-2019 Authorizing Contract For Snow Removal (Davis)

Bill #317-2019 authorizing the contract for snow removal to Scapes Lawncare and Landscaping was read by title only on the first reading. A motion to approve Bill #317-2019 by title only was made by Sean O'Connell, with Randy West seconding the motion. The motion was approved by roll call vote with the ayes being: Alisa Lowry, Kerry Nelson, Sean O'Connell and Randy West—there were no nay votes. A motion to dispense with the second reading was made by Sean O'Connell, with Kerry Nelson seconding the motion. The motion was approved by roll call vote with the ayes being: Alisa Lowry, Kerry Nelson, Sean O'Connell and Randy West—there were no nay votes. A motion to adopt Bill #317-2019 as Ordinance #317-2019 was made by Alisa Lowry, with Sean O'Connell seconding the motion. The motion was approved by roll call vote with the ayes being: Alisa Lowry, Kerry Nelson, Sean O'Connell and Randy West—there were no nay votes.

OLD BUSINESS

City Park (Davis)

There is a committee meeting scheduled for December 17—we should know by the committee meeting whether the club will buy, lease or donate the land for a park.

NEW BUSINESS

County Cost Share Application—Road Project(s) (Batson)

The application is due the end of December. There are three stormwater projects that we are going to give consideration to—Scioto basin (by the end of next week will have #'s for project cost), Fremont Hills Drive/Fremont Road entrance (K & B will look at options and GRE felt that was the right direction without involving them—it was a more complex project when evaluated on site), and we are looking to Blevins Asphalt for an estimate to resurface Winged Foot/Walnut Grove Circle where there is standing water at times (we have not heard back from them). We should have numbers before the next meeting. GRE would be involved in the Scioto project, if needed. We need a more in depth stormwater plan than the current one—an engineer needs to identify potential problems rather than the City telling them where we think there are problems (which is how our current plan was developed). We will submit the Fremont Hills Drive and Scioto triangle as one project and a priority and Winged Foot as a second project.

2020 Budget Draft (Curtiss)

The budget draft was made a part of the last board packet. There will be a few changes made with the increase in contract labor for sludge hauling and WWTP operator services. Stormwater improvement for Interlochen/Canterbury will be moved to the 2020 budget. The 2020 budget will be reviewed and approved at the December 19 meeting.

Excavation Service Provider (Batson)

Batson would like to see if there may be interest in a contractor for excavation/maintenance work using small equipment. The City of Sparta recently put such a project out for bid. We would like to write bid specs on an excavator for maintenance projects with bids for an hourly rate for the use of different types of equipment. Change orders that are not anticipated could factor into this contract, and then excavation work would not have to be bid out. Larger projects would still have to be bid. Draper Plumbing and K & B are interested in bidding on such a contract. The City of Sparta uses Shelton Excavating.

REPORTS FROM COMMITTEES

Planning And Zoning

Update On Construction (Batson)

We have 44 buildable lots remaining in Fremont Hills—13 homes are currently under construction with one home approved tonight. We are having a few issues currently with some of the builders, and are working through it with them.

Sewer

Motor and Blower Replacements (Batson)

The motor to the blower needs replaced—2 motors to 2 blowers. The motor cost is \$2,950 and comes from a special supplier--installation is \$300-\$600 (Evans Electric). The current motor has lasted 10 years (the life span on the depreciation schedule is only 4 years). Zeller is the supplier (the other motor may need to be replaced soon as it is the original too). The new pump is here and in storage.

Small Community Engineering Assistance Program (Batson)

GRE made us aware of an 80/20 DNR grant for a wastewater treatment plant study for I & I--\$50,000/\$10,000. We don't currently have an I & I issue that has flagged anything—the study would give areas to focus on future improvements. We need check whether there's a repair schedule for any items identified for repair. After additional research with GRE/other cities, we won't really benefit having our own monitoring equipment as originally anticipated. We could possibly look at working GIS in with this grant too.

Smoke Testing Repairs (Batson)

There were 2 homes that may have an issue with their service line—both homeowners are concerned about the cost to camera the lines (\$150-\$200 to setup and run)—there is no other way to find the possible break. The Pasatiempo issue could be a manhole issue—the Merion Drive issue we are fairly confident is the service line and the homeowner wants to get it fixed. We trust Spire didn't find a main issue. Kerry Nelson motioned to tell the homeowners to camera the line and if their issue they pay for it and if no issue then we pay for it--Randy West seconded the motion. The motion was unanimously approved. Batson will be on site when the work is done. Also, part of the controls bid was to figure out an internet solution for the plant \$7,390.69 for Suddenlink to bore a line to the plant. AT&T might be able to service it—DSL might be available.

BEAUTIFICATION

GRE Landscaping Plan For Cassidy Addition (Batson)

The plan and cost estimate for the Cassidy Addition should be ready by the next meeting. Both entrance plans (CC Hwy. and Cassidy) will go out for bid in January.

STREETS

Interlochen/Canterbury Stormwater Project Update (Batson)

This project will not start until the end of January—Scurlock/supplier could not get the grates. The performance bond has been extended without any issues. If doing the work in January, asphalt is not going to be available—we could go back with concrete instead (asphalt plants open in March). Concrete would be more money but K & B will do it for the same cost as asphalt. Kerry Nelson motioned to proceed with concrete, with Randy West seconding the motion. The motion was unanimously approved. O’Connell voted in favor of the concrete with the understanding that mill and overlay of this concrete will be done at a reasonable time.

Street Signage Updates (Davis)

Batson asked if the board wanted to dress up the handful of smaller signs we have (i.e. speed limit, golf cart, etc.--junk signs could be removed). Batson will gather data and report.

Street Lamp Poles (Davis)

Davis asked that we get another bid to clean the street lamp poles. We do not own the street light poles, and Liberty won’t replace them with LED unless the heads need replaced. The City of Boston uses gas powered lights (solar cells are used to start them)—we could possibly contact them. A motion to approve up to \$1,499 to clean/power wash the street light poles by Shingle Brite, and have them select the poles that need cleaning the most, was made by Sean O’Connell, with Kerry Nelson seconding the motion. The motion was unanimously approved. Batson will also be involved with the pole selection process.

Closed Session

Pursuant to RSMO 610.021(3) Hiring, Firing, Disciplining Or Promoting Of Particular Employees

A motion to go into closed session pursuant to state statute RSMO 610.021(3) hiring, firing, disciplining or promoting of particular employees was made by Alisa Lowry, with Randy West seconding the motion. A roll call vote showed the ayes being: Alisa Lowry, Kerry Nelson, Sean O’Connell and Randy West—there were no nay votes. The meeting went into closed session at 7:46 PM.

ADJOURN

A motion to adjourn was made by Kerry Nelson, with Alisa Lowry seconding the motion. The motion was approved and the meeting adjourned at 8:59 PM.

CITY OF FREMONT HILLS

By: _____

Luke Davis, Mayor

ATTEST:

Jeanette Curtiss, City Clerk/Finance Officer