

**BOARD OF ALDERMEN MEETING
THURSDAY, JANUARY 21, 2021**

CALL TO ORDER. Mayor Luke Davis called the regular semi-monthly meeting of the Board of Aldermen to order at 6 PM on Thursday, January 21, 2021—this meeting was held in a virtual format via Zoom—access instructions were noted on the meeting agenda.

PLEDGE OF ALLEGIANCE. The pledge of allegiance was recited.

ROLL CALL. Jeanette Curtiss, City Clerk/Finance Officer called the roll—a quorum was present.

Luke Davis, Mayor	Present		
Damon Mills, Alderman Ward 1	Present	Sean O’Connell, Alderman Ward 1	Present
Talyia Leeper/Alderwoman Ward 2	Present	Kerry Nelson, Alderman Ward 2	Present
Alisa Lowry, Alderwoman Ward 3	Present	Randy West, Alderman Ward 3	Present

City Officials In Attendance: Jordan Needham, Communications, Dale Batson/Project Manager and Jeanette Curtiss/City Clerk/Finance Officer.

Guests in Attendance: Terry Gandy, Kevin Thuro, Matt Madura, 262-237-1441/Carol and Terry Gandy,

OPEN FLOOR TO VISITORS *
No comments to come from guests.

ITEMS FOR APPROVAL

Approval of December 17, 2020 regular Meeting Minutes (Davis)

A motion to approve the December 17, 2020 regular meeting minutes was made by Sean O’Connell, with Kerry Nelson seconding the motion. The motion was approved, with Talyia Leeper abstaining as she was not present.

Approval of December 17, 2020 Closed Session Meeting Minutes (Davis)

Lowry inquired about the delivery of the certified mail for the ticket issued—tracking showed it was at the post office waiting to be picked up. A motion to approve the December 17, 2020 closed session meeting minutes was made by Kerry Nelson, with Randy West seconding the motion. The motion was unanimously approved, with Talyia Leeper abstaining as she was not present.

Approval of January 7, 2021 Regular Meeting Minutes (Davis)

O’Connell noted a correction to the minutes—page 2, Article X should be article XI. A motion to approve the January 7, 2021 regular meeting minutes with the correction was made by Sean O’Connell, with Damon Mills seconding the motion. The motion was unanimously approved with Talyia Leeper abstaining as she was only present for a few minutes of the meeting.

Approval of Treasurer’s Report and Expenses To Be Paid (Curtiss)

The treasurer’s report and expenses to be paid of \$15,111.39 for the general fund and \$28,712.03 for the sewer fund were presented. A motion to approve the treasurer’s report and expenses to be paid was made by Kerry Nelson, with Alisa Lowry seconding the motion. The motion was unanimously approved. The current SHOW Me Christian County commitment is \$1,000. We have not been approached again for round two of funding for their capital campaign—COVID has put this on hold. The newspaper recently reported that Ozark committed to \$50,000 a year for 4 years.

Six-Month Financial Report (Curtiss)

Curtiss presented the six-month financial report for review. A motion to approve the report and publish was made by Randy West, with Talyia Leeper seconding the motion. The motion was approved by roll call vote with the ayes being: Leeper, Lowry, Mills, Nelson, O’Connell and West—there were no nay votes. The report will also be posted on the website.

Security Camera Service Agreement (Davis)

A copy of the agreement was received today and uploaded to the board packet. NetWatch agreed to the “exit” clause—the contract is the same price of \$900 for a year for 2021—quarterly visits to all 3 locations, and the hourly rate was lowered to \$75 from \$95—cancellation clause added with a 45 day notice. Page 2, paragraph 4 we had asked to be added to the original agreement and is included in this agreement. After general discussion, it was decided there is no need to revisit another contractor until high speed fiber optic comes into place. Kerry Nelson motioned to sign the agreement, with Sean O’Connell seconding the motion. The motion was unanimously approved. West would like to review the checklist of what they do when they provide quarterly service. Footage with the new lens in the daytime is great—nighttime was not as good as maybe it could be.

OLD BUSINESS

COVID-19 Update (Curtiss)

The CC Health Department report was made a part of the board packet. They have a sign up for vaccinations on their website—we will put the link out to the residents. SEMA sent out information on the state’s guidelines—we will forward that information to the board.

Cassidy Property--Troxel (Batson)

Batson reported receiving the documents from Growcock yesterday; he met with Mrs. Troxel yesterday and gave her the quit claim deed and plat—she will have her attorney review. We hope to have a quick turnaround.

CWERG (SCEAP) Grant Update (Curtiss)

Our first grant-related invoice (GRE for \$5,522.50) will be submitted to DNR for reimbursement.

Security Patrols (O’Connell)

A draft document prepared by O’Connell was added to the board packet. He highlighted some of his thoughts on security (i.e. speed bumps are more a negative than a positive, not ready to

install additional cameras around the city if at all, do we want interaction with residents). O'Connell still plans to do the citizen academy. We need to find out from legal counsel if we can prepay for services in advance (would need some type of reporting requirements). The sample calendar dates look like M-F and nothing past 8 PM, which is just a random calendar prepared—calendar reflects about 20 hours per month and can be adjusted with what we expect.

Citywide Fiber (Mills)

Mills reported working with the vendor on creating a survey for the website and developing a campaign to present at the next board meeting. Needham will send the high resolution logo to Mills for this communication.

Declarations Of Candidacy (Curtiss)

The declarations for candidacy closed on January 19. Those who filed are: Ward 1—Sunthosh Parvathaneni, Ward 2—Kerry Nelson and Ward 3—Randy West and Matt Madura. Sean O'Connell withdrew his declaration.

NEW BUSINESS

Business Registrations For Sales Tax (Curtiss)

If we are to ever change our sales tax rate, the State will no longer send letters to businesses in our City to notify them of the change (will contact them electronically). We don't know beyond the brick and mortar businesses who those home-based businesses are—do we want to have businesses register with the City (don't necessarily need to charge a business license). We will obtain a report from the State to see who is registered in our City.

Bid Solicitation For Well Drilling (Batson)

Bid specs were revised from the original used last year, and we contacted 20 different companies—10 bid packets actually sent out—couple vendors are out of our service area. The solicitation for bids was published in the newspaper January 13 and is due February 17. DNR will require us to encase the well due to the sewer line—K & B will give us an estimate for this cost.

Stormwater Projects For 2021 (Batson)

With changes in the county money we may not receive now—Batson wanted to reaffirm the projects we want to get GRE to design. The Cassidy weir structure is damaged and failing—big priority—and the inlet on Winged Foot was the second project. The committee dropped the third project due to funding decrease. We estimate the two projects at \$100,000. The Winged Foot project has a heavy engineering fee of \$9,500. The Ozark Special Road District meeting was cancelled—we are on their agenda regarding funding we receive from them—they wanted to review our agreement with them. The Walnut Grove Circle project is just maintenance--we can spend maintenance money on it. There are some unknowns on the Cassidy weir structure—if it fails it will be an emergency fix. Batson recommends getting plans on both projects and even bid first one/Cassidy weir—Winged Foot may be done next year depending on cost. The board approved moving forward with getting designs.

CC Hwy. Landscaping Damage Repair (Batson)

We experienced serious damage to our newly installed landscaping on the west side of the CC Hwy. entrance when Liberty repaired the street light at that intersection (new electric line had to be run). Liberty wanted to blame our contractor but their specs say their line is to be buried 2 ft. Liberty is willing to have our landscape company repair based off time and materials bid rather

than their contractor doing the work. There were 3 bushes pulled up—Liberty agreed to us taking care of the plants and they take care of the rest (Scapes thinks the plants pulled up will survive). Potential Troxel property—we've asked Scapes to broaden the initial plans they drew up to include this parcel and staying within budget. Batson met with Lowell Thomas on Tuesday regarding the design for the Cassidy entrance—if he draws something we like we asked him to keep track of his hours—specs will be for information purposes only—within the next month we could have a design for the committee to review and to put out for bid.

ADJOURN

A motion to adjourn was made by Alisa Lowry, with Sean O'Connell seconding the motion. The motion was unanimously approved and the meeting adjourned at 7:34 PM.

CITY OF FREMONT HILLS

By: _____
Randy West, President of the Board

ATTEST:

Jeanette Curtiss, City Clerk/Finance Officer