

**BOARD OF ALDERMEN MEETING
THURSDAY, FEBRUARY 7, 2019**

CALL TO ORDER. Mayor Luke Davis called the regular, semi-monthly meeting of the Board of Aldermen to order at 6:13 PM on Thursday, February 7, 2019 at the Fremont Hills Country Club, 1953 Fremont Hills Drive, Fremont Hills, MO.

PLEDGE OF ALLEGIANCE. The pledge of allegiance was recited.

ROLL CALL. Jeanette Curtiss, City Clerk/Finance Officer called the roll—a quorum was present.

Luke Davis, Mayor	Present		
Ann Littell Mills, Alderman Ward 1	Present	Kevin Jansen, Alderman Ward 1	Absent
Ben York, Alderman Ward 2	Present	Kerry Nelson, Alderman Ward 2	Present
Alisa Lowry, Alderman Ward 3	Present	Randy West, Alderman Ward 3	Absent

Guests Present: Resident Ruth Benedett and Rob Dyer, WWTP Operator.

City Officials Present: Dale Batson/City Project Manager, Jordan Needham III/Communications, Matt Growcock/City Attorney and Jeanette Curtiss/City Clerk--Finance Officer.

OPEN FLOOR TO VISITORS* There were no comments to come before the Board.

OLD BUSINESS

Request for Water Expenses/Irrigation System Damage Reimbursement From Interlochen Drainage Improvement Project (Davis)

The contractor is willing to pay for the irrigation repair and water bill—the City will pay the Stadnik’s and get reimbursed from the contractor. A motion to pay these expenses, with the understanding we are getting reimbursed by the contractor, was made by Ann Littell Mills, with Alisa Lowry seconding the motion. The motion was approved with one nay vote--Kerry Nelson.

Landscaping Spyglass/Winged Foot Phone Cabinet Box Area (Curtiss)

An option suggested for improvement to this area was painting the cabinets. The landscaper is concerned about no irrigation in the area for plantings, wiring to the boxes, line of sight for traffic at the intersection, and the AT&T rep was also concerned about the wiring (MO One Call would have to locate the utilities in this area). Littell Mills volunteered to look at artwork/artists. Whatever improvements we make to this area, rock should be a part of the project.

NEW BUSINESS

Ad Soliciting RFQ’s From Engineering Firms (Batson)

Batson reported several companies have already sent qualification statements to him. There is a Mini Brooks Act that sets out how to go about seeking an engineer—federal law (copy attached as a part of the minutes). A volunteer committee to review engineering firm

qualifications is: Batson, Davis, Nelson and West. Growcock will review the act. We hope to have an engineer selected by the end of March.

Concrete Blocks In Cassidy Spillway/Winged Foot (Batson)

Batson reported seeing kids riding bikes, etc. down the Cassidy Addition spillway (Spyglass and Winged Foot Drive—a picture was made a part of the board packet). The blocks are not permanently placed and get moved. After general discussion, Batson will permanently set the blocks in the spillway.

REPORTS FROM COMMITTEES

Planning and Zoning

Landscaping Guidelines (Batson)

We have a completed new construction project and the landscaping is not compatible with surrounding properties—they did not follow the original landscaping plan submitted when the home was approved. Christensen recommended they plant a few more shrubs that are 12” tall. The Design Review Committee agreed and the property owner will be required to install them before the deposit is returned, with a time limit of the end of April.

Sewer

SCADA Software Upgrade (Davis, Dyer & Batson)

Davis, Batson and Curtiss met with Gary Webber/MRWA, and he was very much an advocate of doing the full SCADA software modernization, including both lift stations. The Fair Haven piece would be more of a monitoring aspect of that lift station. The lift stations are \$3,200 on top of the bid from the Arkansas company. Our current software is working but is old school—we need to look long-term. Dyer reported this would be helpful during rain events. After general discussion, it was decided to investigate the full, long-term package. Batson will research further.

MRWA Meeting With Webber (Batson)

Batson reported smoke testing will be done this summer to find I & I issues. After receiving the opinion from MRWA on the rate evaluation, we will communicate this study to residents.

Plant Infiltration—Buried Manholes Located (Batson)

Webber helped locate 3 buried manholes with equipment he brought with him—there is another manhole on Rolling Hills Drive (vacant lot) that needs raised. Batson reported Scurlock makes a riser that is custom built to fit so you won't have to remove the ring (\$200 to \$300 each), and we won't have to get heavy equipment onto someone's property. We will get the risers ordered and installed.

GIS Mapping (Batson)

Batson reported on GIS mapping for our sewer infrastructure--approximate cost is \$6,000 plus a per diem cost for the contractor. The board discussed the benefits of having such a map and will look at possibly wrapping this into the SCADA project for the future.

Beautification

CC Hwy. Entrance Landscaping (York)

After general discussion of the process, it was decided to get a landscaping design architect to design all the entrances for continuity and then get a quote for the CC Hwy. renovation. After CC Hwy. is done, we will look at the Cassidy entrance, then the Scioto triangle. A plan needs to be implemented in May so we can get on the landscapers schedule.

Streets

Street Name Signs (Batson)

The current quotes for the street name signs will need to be reviewed since they are several months old. The City of Springfield can't install street signs for us but Claussen is going to look at quotes for manufacturing the signs—he also has a possible contact for us in case the City of Springfield can't assist. A volunteer committee of Batson, Lowry and Ruth Benedett will work on the selection of a pole style, pole and sign color, etc.

ADJOURN

A motion to adjourn was made by Kerry Nelson, with Ben York seconding the motion. The motion was approved and the meeting adjourned at 7:51 PM.

CITY OF FREMONT HILLS

By: _____

Luke Davis, Mayor

ATTEST:

Jeanette Curtiss, City Clerk/Finance Officer